Global Direct CPG Ltd

Oversea Travel Expenses Reimbursement Form

Name: Emma Liu **Date :** 16-Oct-24
Period: From 16-Sep-24 To 15-Oct-24 **Place:**
Purpose: Telephone Charge

Fill in dates and places at the head of each column, and the amount spent below. ATTACH ALL RECEIPTS

Date >	Sep. 16 - Oct. 15						
EXPENSE Place >							
Airfare							
Airport tax							
Trainfare							
Car rental (Taxi)							
Parking							
Tolls							
Gasoline							
Breakfast							
Lunch							
Dinner							
Drink							
Hotel							
Subway (MTR)							
Bus	(for Sep. 16 - Oct. 15 Telephone)						
Telephone	RMB99.8						
Adjustment	RMB0.2						
Sub-total :	RMB100.0						

Page 1 ~ Sub Total : RMB100.0

Total expense (HK$) :	**$111.00**
Less advance (HK$) :	
Due to company (HK$) :	
Due to staff (HK$) :	

Exchange Rate : **HKD 1 =** **RMB0.90**
RMB 100 / 0.90 = HKD111.00

Signed : Emma Liu Date : 16-Oct-24

Approved by: Date :
Management

Global Direct CPG Ltd

Travel Expenses Invoice

DATE: 06-Oct-24 **BB NO.:**

PLACE: **PURPOSE:**

TOTAL EXPENSE(RMB): **FACTORY:**

机器编号：661616299213

江苏增值税电子普通发票

发票代码:032002300811
发票号码:03647409
开票日期：2024年10月06日
校验码:84973 47032 02878 52492

购买方	名称：刘艳杰 纳税人识别号： 地址、电话： 开户行及账号：
密码区	40248926<18826440/6/4-0438/ >295640923+7-/>-860<*866++* ><04>0*29/1+0<8526433/498*5 534/6065640923+7-/>-8608542

货物或应税劳务、服务名称	规格型号	单位	数量	单价	金额	税率	税额
*电信服务*通信服务费			1	99.80	99.80	*	*
合计					¥99.80		*
价税合计(大写)	⊗玖拾玖圆捌角				(小写)¥99.80		

销售方	名称:中国移动通信集团江苏有限公司泰州分公司 纳税人识别号:913212007039775394 地址、电话:泰州市医药高新区泰州大道398号13800523222 开户行及账号:浦发银行泰州分行营业部12810155260000382
备注	手机号码：15052908004 缴费时间：2024-10-01 14 10.49 人工备注：

收款人:21777719 复核:21777719 开票人:21777719 销售方:(章)

913212007039775394
发票专用章

Telephone charge: RMB99.80

(from 16-Sep-2024 to 15-Oct-2024)