

Global Direct CPG Ltd

Oversea Travel Expenses Reimbursement Form

Name: Wong Hau Yin (Julia) **Date :** 14-Apr-25
Period: From 7-Apr-25 To 11-Apr-25 **Place:** Hong Kong <> Jingjiang
Purpose: Julia, Ikki, Kitman, Cynthia & Kitman go to Jingjiang Office

Fill in dates and places at the head of each column, and the amount spent below. ATTACH ALL RECEIPTS

Date >	7-Apr-25	7-Apr-25	8-Apr-25	9-Apr-25	10-Apr-25			
EXPENSE Place >	Hong Kong	Jingjiang	Jingjiang	Jingjiang	Jingjiang			
Airfare								
Airport tax								
Trainfare								
Car rental (Taxi)	HKD322.40							
Parking	(for Ikki & Julia)							
Tolls								
Gasoline								
Breakfast			(for Ikki, Julia & Cynthia)					
Lunch				RMB39.0	(for Kitman, Ikki, Julia & Cynthia)			
Dinner					RMB204.0			
Drink			RMB39.0		RMB102.0			
Hotel			(for Julia & Cynthia)		(for Kitman, Julia & Cynthia)			
Telephone (IDD)								
Subway (MTR)								
Bus		(for Ikki, Julia & Cynthia)						
Fruit		RMB59.3						
Sub-total :	HKD322.40	RMB59.3	RMB39.0	RMB39.0	RMB306.0			
Page 1 ~ Sub-Total :				Total expense (HK\$) :		HKD799.07		
HKD Total : HKD322.40				Less advance (HK\$) :				
RMB Total : RMB443.3				Due to company (HK\$) :				
Exchange Rate :				Due to staff (HK\$) :				
HKD 1 = RMB0.9300								
RMB 443.30 / 0.93 = HKD476.67								
Signed : _____				Date <u>14-Apr-25</u>				
Approved by: _____				Date _____				
Management								

Dear Customer

Thank you for using our credit card service.

We have recorded the following card-not-present* transaction:

Credit card number	Ending with 2396
Merchant	UBER PENDING
Date	6 Apr
Amount	HKD322.40

* Card-not-present transactions refer to credit card payments without presenting physical card or digital wallet, which include but not limited to payments made online, in-app, by phone, fax or mail.

You may check further details of the above transaction on the HSBC HK App or HSBC Online Banking.

4/7

Uber

2661 + Julia

家 → 找搭

7-Apr-2025

Taxi: HKD322.40

(for 1661 & Julia)



美团平台商户

-59.30

fh

Ikei, Julia, Cynthia

晚餐水果

7-Apr-2025

Fruit: RMB59.30

目前狀態

支付成功

支付時間

2025/4/7 21:28:43

商品

百果园 (靖江御水灣店) -大

众点评App-

2504071110040000130041

0594303353

收單機構

北京钱袋宝支付技术有限公司

由中国银联股份有限公司提供

收款清算服务

支付方式

餘額

交易單號

420000271220250407379

8025974

商家單號

20250407212836U686855

02710144407



美团平台商户

-39.00

4/8
Julia + Cynthia

午餐餐飲

8-Apr-2025

Drink: RMB39.

目前狀態	支付成功
支付時間	2025/4/8 14:08:22
商品	奈雪的茶PRO (泰州靖江印象 城店) - 大众点评App- 250408111004000013005 06762074353
收單機構	北京钱袋宝支付技术有限公司 由中国银联股份有限公司提供 收款清算服务
支付方式	餘額
交易單號	420000262520250408723 2838759
商家單號	20250408140816U843727 11301914751

4/9

Idci, Tulia, cythre

~~Vp~~

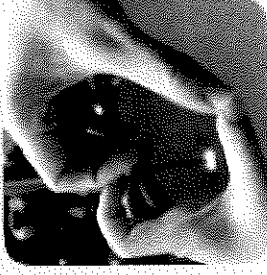


9-Apr-2015

Lund: RMB39.-

4/10

IKKi, Kitman, Julie, Cynthia
4/10



10- Apr-2025

Lunch: RMB204

(for Kitman, IKKi, Julia & Cynthia)



美团平台商户

-102.00

4/10
Kitman, Julia Cynthia
午餐餐费

目前狀態

支付成功

支付時間

2025/4/10 11:28:37

商品

奈雪的茶PRO (泰州靖江印象
城店) - 大众点评App-
2504101110040000130084
8411302353

10- Apr-2025

Drink: RMB 102

收單機構

北京钱袋宝支付技术有限公司
由中国银联股份有限公司提供
收款清算服务

(for Kitman, Julia & Cynthia)

支付方式

餘額

交易單號

420000267320250410407
4086082

商家單號

20250410112830U3011374
5961484699