

Global Direct CPG Ltd

Oversea Travel Expenses Reimbursement Form

Name: Kyle Date : 14-May-25
 Period: From 2025.3.14 to 2025.5.14 Place: Ningbo
 Purpose: Insepceion products.

Fill in dates and places at the head of each column, and the amount spent below. ATTACH ALL RECEIPTS

Date >	May. 14							
EXPENSE Place >	Ningbo							
Airfare								
Airport tax								
Trainfare								
Car rental (Taxi)								
Parking								
Tolls								
Gasoline								
Breakfast								
Lunch								
Dinner								
Drink								
Hotel								
Telephone (IDD)	RMB300.00	From 3.14-5.14						
Subway (MTR)								
Bus								
Sub-total :	RMB300.00							
Total	RMB300.00					Total expense (RMB) :		RMB300.00
						Less advance (RMB) :		
						Due to company (RMB) :		
						Due to staff (RMB) :		
Signed : <u>Kyle</u> Date <u>2025/5/14</u> Approved by: <u>Management</u> Date <u></u>								

admin/from01/Jul06



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Global Direct CPG Ltd

Travel Expenses Invoice

DATE: 2025.3.14-2025.5.14

BB NO.:

PLACE: Ningbo

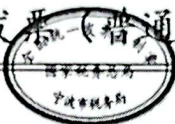
PURPOSE: Telephone

TOTAL EXPENSE(RMB):

300



电子发票(普通发票)



发票号码: 25937000000044756317

开票日期: 2025年05月14日

购买方信息	名称: 朱翊		销售方信息	名称: 中国移动通信集团浙江有限公司宁波分公司				
	统一社会信用代码/纳税人识别号:			统一社会信用代码/纳税人识别号: 91330000717612522B				
项目名称		规格型号	单位	数量	单价	金额	税率/征收率	税额
*电信服务*通信服务费				1	300	300.00	*	*
合 计						¥300.00		
价税合计(大写)				☒ 叁佰圆整		(小写) ¥300.00		
备注	18758337515;							
	收款人: 徐妍; 复核人: 卓京京;							

开票人: 宁波移动

14-May-25

Telephone charge: RMB300

From 14-Mar-2025 to 14-May-2025



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